Changing/Retrieving Your Lion Login

1. Go to http://update.publicisgroupe.net
2. Enter your Lion Login short name on the first screen

3. If you know your lion login credentials, choose "**Use Password**"
4. If your password has expired, and you have set up security questions before, use "**Answer security questions**."

5. Once logged in: Select **Change passwords** in the Password Manager screen

6. Check off **"Lion Login"** under the **Target System** to change your password for Time & Attendance
   > **Note:** checking all target systems will change all passwords to the same. This is recommended to prevent losing or forgetting passwords.

7. Enter your new **password** and click **change passwords** to submit.
8. The system will prompt you with information and tell you if the password change is successful.

If you continue to have issues contact your Agency HR Representative